



ADDENDUM # 1

RFP # FY 2013-2014-001 CCNA BASIS FOR DESIGN REPORT

Below find questions and answers received for above subject RFP.

Question 1:

Referring to page 5 of 63, Item #2, the requirement for bonding is typically not seen in design contracts, but rather in construction services agreements. Labor and materials bonding applies to construction bids. Please clarify the need for bonding for this professional services solicitation.

Answer:

The requirement of the Bid Guarantee and Performance and Labor Materials Payment Bond is required as outlined in the RFP.

Question 2:

Please confirm if the budget of \$665,000 is for total Consultant fees anticipated under this Basis of Design Report contract.

Answer:

The budget for the consultant fees for this project is \$665,000.

Question 3:

Can you provide a copy of the Reference Form.

Answer:

Attached find a copy of the Reference Form that will be sent to the references provided.

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Question 4:

Per question 6, first paragraph - Firm Qualification and Experience (page 15 of 63)
Please verify if completed neighborhood design projects will satisfy the requested requirements.

Answer:

The City cannot dictate the type of projects which can be considered. The firm's response must demonstrate the firm's experience with projects of similar size, scope, and complexity. The Purpose and Technical Specifications section on page 11 of 63, specifically paragraph 2, provides further information on the requirements.

Question 5:

On Page 5 of 63, Item 2. the RFP makes reference to the submittal of a Bid Guarantee/Bond and Performance and Labor Materials Payment Bond. This is usually required by a Contractor for a Design-Build project not for Engineering Consultants, especially on a Basis for Design Report type of project, please clarify what is being requested in this section and/or it should be disregarded.

Answer:

The requirement of the Bid Guarantee and Performance and Labor Materials Payment Bond is required as outlined in the RFP.

ADDENDUM # 1

**PLEASE NOTE RECEIPT OF ADDENDUM # 1 AND ATTACHED FORM BY SIGNING BELOW
AND INCLUDE WITH YOUR RFP SUBMISSION.**

I ACKNOWLEDGE RECEIPT OF ADDENDUM # 1:

Company	
Name	
Title	
Signature	
Date	

Sincerely,



Andrea Lues, Director
Procurement Department